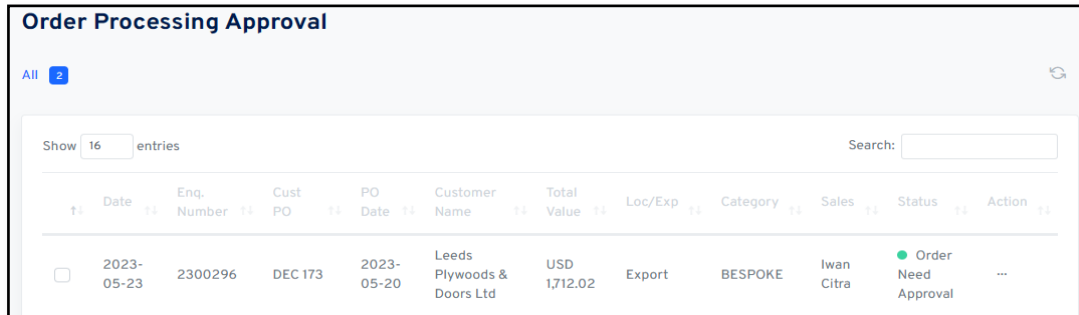


## GUIDANCE ORDER PROCESSING APPROVAL

1. Order Processing Approval login ke Portal SIP.
2. Order Processing Approval dapat melihat permintaan Approval dari Order Processing pada bagian **Order Processing Approval**.



**Order Processing Approval**

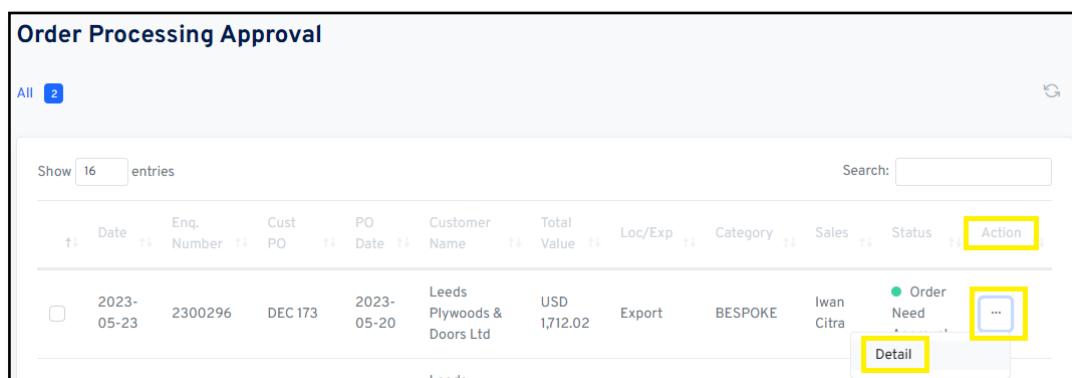
All 2

Show 16 entries

Search:

Date	Enq. Number	Cust PO	PO Date	Customer Name	Total Value	Loc/Exp	Category	Sales	Status	Action
2023-05-23	2300296	DEC 173	2023-05-20	Leeds Plywoods & Doors Ltd	USD 1,712.02	Export	BESPOKE	Iwan Citra	Order Need Approval	...

3. Order Processing Approval dapat melihat detail Enquiry pada bagian **Action >> (...) >> Detail**.



**Order Processing Approval**

All 2

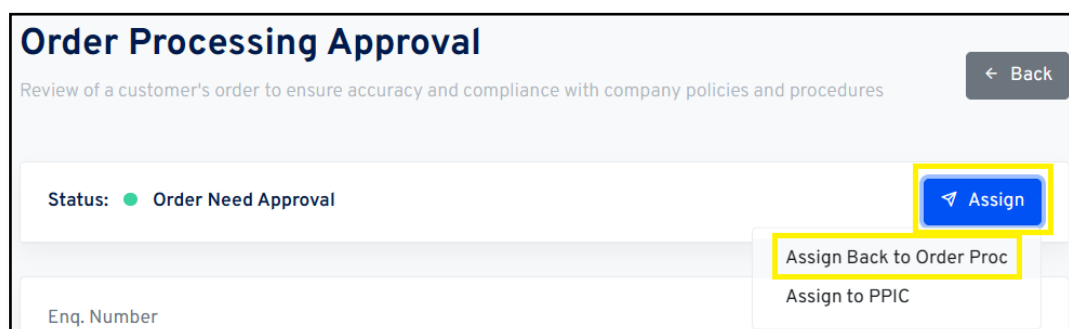
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2023-05-23	2300296	DEC 173	2023-05-20	Leeds Plywoods & Doors Ltd	USD 1,712.02	Export	BESPOKE	Iwan Citra	Order Need Approval	...

Detail

4. Order Processing Approval dapat mereview terlebih dahulu permintaan Approval tsb, apakah data sudah lengkap atau harus dikembalikan ke **Order Processing**.
5. Apabila permintaan Approval tsb butuh revisi, Order Processing Approval dapat mengirim kembali ke Order Processing klik **Assign >> Assign Back to Order Proc**.



**Order Processing Approval**

Review of a customer's order to ensure accuracy and compliance with company policies and procedures

← Back

Status: ● Order Need Approval

Assign

Assign Back to Order Proc

Assign to PPIC

Enq. Number

6. Apabila permintaan Approval tsb telah lengkap, Order Processing Approval dapat melanjutkan ke bagian PPIC klik **Assign >> Assign to PPIC**.

